

Recreation Director

Suamico Parks and Recreation
Suamico, WI

Job Description

The Village of Suamico is seeking an innovative, motivated individual to manage, supervise and coordinate the Villages Parks and Recreation programs and events. This Department Head position works closely with youth school and community groups to provide quality comprehensive and out of the box programming for both youth and adults. This position requires excellent communication, organizational, teamwork, budgeting and programming skills.

Qualifications

- Graduation from an accredited college or university with a Bachelor's Degree in Recreation Program Management or related field
- One to two years of experience in a municipal recreation management field in a supervisory role
- Certification in CPR/First Aid, Blood Born Pathogen Training
- Valid Wisconsin Driver's License

Salary

Salary is dependent upon qualifications. The Village of Suamico provides excellent health, vision, dental and life insurance options. The Village participates in the Wisconsin Retirement System. Casual days, vacation and holidays are also provided.

How to Apply

Interested candidates shall submit a cover letter, resume, completed Village of Suamico employment application and three supervisory work related references to Village Clerk Bonnie Swan by email at bonnies@suamico.org or mail to 12781 Velp Ave, Suamico, WI 54313. A copy of the Village of Suamico Table of Organization, the Recreation Director job description and other pertinent Parks and Recreation information is available on the Village website, www.suamico.org.

Closing Date

First review of applications/candidates begins July 6, 2018. Open until filled.

Posted

June 12, 2018