

## Village of Suamico Fire Department Staffing Committee Member Opening

The Village of Suamico is seeking an interested citizen/resident for participation on the Village of Suamico Fire Department Staff Committee. Interested parties are asked to fill out the attached committee application form and return to Village Clerk Bonnie Swan for Village Board review, consideration and appointment.

Committee makeup composition, tasks, assignments and responsibilities and expected time commitment requirements are listed below:

### 1. Makeup/Composition

Village Board Member – 1

Health & Safety Committee Member – 1

Fire Commission Member – 1

Law Enforcement Representative – 1

Fire Department Participants – 3 to 5

Citizen member – 1

### 2. Task/Assignments/Responsibilities

a. Review/Examine/Evaluate Village of Suamico Fire Department Staffing Levels

Current

Future

b. Review/Examine/Evaluate the Organizational Staffing Structure of the Village of Suamico Fire Department

Current

Future

c. Determine the Appropriate Staffing Level Needs of the Village of Suamico Fire Department and Develop a plan of staff development/hiring expectations by position

d. Evaluate the future of the Village of Suamico Fire Department as a standalone POC/full time staff organization within the framework of the Packerland Fire District and explore other options as necessary

e. Explore Cooperative/Complimentary Agreements with other adjacent municipalities/fire departments as it relates to joint operations as necessary

f. Think out of the box

g. Evaluate the options of a part time fire chief versus that of a full time fire chief and determine the possible timing of such a change if appropriate

- h. Evaluate the next hiring opportunity, the needs of the Village of Suamico Fire Department and the next positions to be filled via Village Board approval
- 3. Expected Committee Life March through August 2019
  - a. Number of Meetings – 4
  - b. Length of Meetings – 2-3 Hours